

## Join Us as **Grants and Compliance Coordinator!**

**Location:** Chiang Mai | **Status:** Full-time | **Report to:** Senior Grants and Compliance Manager

Are you a Grants and Compliance passionate about making a difference? **REACH for Equity** is seeking a **Grants and Compliance Coordinator** to lead and support our end-to-end grants management processes from pre-award assessments to project close-out with a strong focus on transparency, efficiency, and donor compliance. and support partner organizations, ensure compliance with donor regulations, conduct due diligence, and strengthen internal systems.

### What We're Looking For:

- Bachelor's degree in law, business administration, public administration, or a related field.
- At least five years' experience in grants management, contracts management, proposal development and project management etc.
- Strong understanding of donor regulations and compliance requirements
- Fluent in written and spoken English. And Thai language as a plus.
- Good communication skills.
- Competence in using information technology, work-procession spreadsheet and PowerPoint software.
- Strong problem solving, negotiation, and analytical thinking.
- Able to travel as required.
- Able to work independently.

**For detailed responsibilities and qualifications, click to review the TOR - [HERE](#).**

### Apply Now:

We welcome applications from candidates with diverse backgrounds, including those outside the NGO sector, who demonstrate a strong learning curve, adaptability, and a passion for humanitarian work.

To apply, send your **Motivation Letter** and **CV** to: [recruitment@reachforequity.org](mailto:recruitment@reachforequity.org)

In your **Motivation Letter**, tell us:

- Why you're passionate about joining REACH for Equity.
- How your experiences and skills can contribute to our mission, even if your background is outside the NGO sector.

**Deadline:** 5:00 PM, Friday, 22<sup>nd</sup> August 2025

**Subject Line:** "Grants and Compliance Coordinator"

**About REACH for Equity:** <https://www.reachforequity.org/>

At **REACH**, we believe every person deserves the opportunity to fulfill their potential. We work with marginalized children, families, and communities across Asia, breaking barriers to brighter futures.

Our holistic programs include education, health, safe water, nutrition, livelihoods, and sustainable energy. As a U.S. government-funded organization, we uphold the highest standards of accountability and compliance while driving impact where it's needed most. Joining REACH means being part of a mission-driven team dedicated to creating equity and lasting change.